

Caesar Rubio

[COVER LETTER]

Address: 1320 N. McQueen Rd. Apt. #1144 Chandler AZ 85225

Cell #: 480-524-8230

Email: AztecKid510@gmail.com

Portfolio Site: www.caesarrubio.com

To whom it may concern,

Hello! My name is Caesar Rubio and I'm a very motivated and hardworking individual that aspires to increase my skills in web design! I'm seeking a position which focuses on creating websites via pre-made/purchased themes or self-created themes (although I'm in process of learning how to achieve this result). Currently, I have created multiple sites on my own almost all using WordPress. I can install templates and create pages/posts as well as install various plugins. I can also add social profiles, contact forms, embed audio/video files and create WooCommerce products. I have learned the fundamentals of HTML and CSS via SoloLearn (I have certificates attached on my resume) so I can use this knowledge for better results. Overviews and links to these sites can be viewed on my portfolio site and resume.

I'm very hard working. I know that my skills will improve and I'm very eager to acquire a career in web design. Please allow me to show you how hardworking I am.

I am confident in my growing abilities to contribute to your talented team and anything I'm a part of. Thank you for taking the time to consider me for employment. Don't hesitate to contact me regarding any questions you may have.

Sincerely,

Caesar Rubio

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[CAESAR RUBIO'S RESUME]

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Position Overview

Seeking a career in web design or ANY applicable position within the web development industry. I have been increasing my experience on my own and would like to learn more with you! I primarily use WordPress to create various websites. In addition to WordPress, I use the plugin [SiteOrigin Page Builder](#) and various other plugins to achieve customizable results such as adding social profiles, audio and video files, contact forms and creating WooCommerce products.

I want to work for an amazing company where I can increase my skills and develop a lasting career in the world of web design.

Education

College (Higher Education):	University of Advancing Technology	<i>Bachelor of Arts in Video Game Design</i>
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Certificates

HTML Fundamentals	SoloLearn App	<i>Certificate attached to Resume</i>
CSS Fundamentals	SoloLearn App	<i>Certificate attached to Resume</i>

Personal Skills

Customer Service	Adobe Illustrator	Adobe Photoshop	Adobe Dreamweaver	Design and Layout	Microsoft Outlook
Microsoft PowerPoint	Microsoft Word	Microsoft Excel	HTML	CSS	WordPress Management
Strong Organizational Skills	Strong Written Skills	Strong Attention To Detail	Simple Logo Design & Content Creation		

Web Development Experience

[ALL Artwork (logos, images, etc.) has been created by ME unless otherwise noted]

Name of Website	Platform	Type of Website	Overview of Website and Skills Used
JustSentIt.co	WordPress	Shipping Company Services	I installed SiteOrigin Page Builder and various plugins to create a shipping company website that displays their available services.
iamEmmaline.com	WordPress	Solo Music Artist	I installed SiteOrigin Page Builder and various plugins to create a solo artist website which features videos, music, social links and an apparel store.
CaesarRubio.com	WordPress	My Personal Portfolio	I installed a free theme and added written content, links and embedded videos via YouTube.
TheBroloShow.com	WordPress	My Audio/Video Podcast	I installed a free theme and added written content, links, audio files and embedded videos via YouTube. I added an Ads plugin to allow customers to purchase Ad spots for various sections of the site.
JustCovers.co	WordPress	TV Cover Designer Store	I installed a free theme and added various plugins and content to create a site where customers can upload artwork to create personalized custom TV covers.
7DollarPrintedTShirts.com	WordPress	T-Shirt Store (Small)	I installed SiteOrigin Page Builder and various plugins to create a customizable T-Shirt store based on 2 products.
JustPrintIt.co	WordPress	T-Shirt Store (Large)	I installed SiteOrigin Page Builder and various plugins to create a customizable T-Shirt store based on dozens of products.

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Work History	
Job:	Venezia's Pizzeria (from January of 2015 to Current)
Description:	Delivery Driver & Other Duties: I deliver customers' orders to their home. I ensure that orders are accurate before leaving to deliver items. In between deliveries, I prepare items for the next day, wash dishes and perform closing duties.
Job:	Just Send It, Inc. (from July of 2014 to December 2014)
Description:	Sales & Marketing Representative, Graphic Designer & Other Duties: Consists of B2B sales informing potential customers of the company's printing services. Provide various graphic design tasks such as creating business cards, flyers, images for t-shirts and various other apparel and advertising material. I create and prepare invoices, email clients and potential customers of the company's latest updates and sales events.
Job:	Wells Fargo (from 2004 thru July of 2013)
Description:	Operations Clerk 1, Ops Clerk 2, Ops Processor 1 and 2: Responsible for sorting, receiving, shipping and overall handling of incoming and outgoing mail. Responsible for archiving, categorizing and overall managing of incoming confidential materials. Responsible for various customers' accounts and handled varying issues. Wells Fargo Award: "On the Spot Recognition Reward" Worked diligently above the performance of my peers.
Job:	Popeye's Chicken & Biscuits (from 2003 thru 2004) Fazolis Italian Restaurant (from 2002 thru 2003)
Description:	Customer Service Rep/Cashier/Food Clerk/Server: Handling customer's orders and maintaining an overall pleasant experience.

References				
Alicia Hills	Co-Worker	480-437-6528	Wells Fargo / Analyst	Alicia.M.Hills@wellsfargo.com
Travis Forgeon	Friend	208-720-9040	TEKsystems / Network Engineer	Cheesecakestudent@gmail.com
Sam Sanders	Friend	954-552-1031	Big Fish Games / Customer Rep.	Samuel.M.Sanders@gmail.com



Please Note: My online username is "AztecKid510" and is my handle for various social profiles and services such as [Twitter](#), [Instagram](#), [Tumblr](#), [PlayStation Plus](#) and Email (AztecKid510@gmail.com).